



## **4 SEASONS VACATION RENTALS & SALES**

**Office: 336-246-2700 • Fax: 336-246-2701**

**PO Box 211 • 370 S Main St**

**Jefferson, NC 28640**

**Rentals@4SeasonsVacations.com**

**www.4SeasonsVacations.com**

Thank you for your interest in renting a property managed by 4 Seasons Vacation Rentals & Sales.

In order to apply for occupancy for a property managed by 4 Seasons Vacation Rentals & Sales, please fill out this application in full and return it to 4 Seasons (in person, email or fax). **Everyone that plans to live in the home, age 18 or older, is required to submit a completed & signed application.**

- Non-Refundable Application Fee - cash, money order and certified check \$65 for one applicant, \$40 for each additional applicant
- Picture I.D., i.e. DMV, Green Card, Visa or Passport may be accepted
- Proof of income - pay stubs, 3 months bank statements and/or official letter from your employer, government or military or latest Leave and Earnings Statement (LES) is needed. For independent contractors, the last two (2) years tax returns are required.
- If applicable, Pet Fee must be paid before tenant may take possession of the home. The Pet Fee is \$300 per pet. The Pet Fee is per lease term. PET RESTRICTIONS IN ALL CASES: Pitbulls, Rottweilers, Chows, Dobermans, any strains thereof or family breed are not allowed due to owner's insurance liability.
- If applicable, sign & submit the "Release of Rental History" form with your application.
- 4 Seasons will perform a credit/background check at no added cost to you. You will be required to respond to the email approving the credit check in a timely manner.
- If your application is approved, your initial payments of rent, pet fee, reservation fee and security deposit must be paid with cash, money order or cashiers check. Future rents may be by personal check.

Thank you for your interest in our properties. We strive for excellent customer service. We hope to be doing business with you soon!

4 Seasons Vacation Rentals & Sales

370 S Main St -- PO Box 211

Jefferson, NC 28640

336.246.2700

336.246.2701 FAX

[Reserve4Seasons@gmail.com](mailto:Reserve4Seasons@gmail.com)

[www.4SeasonsVacations.com](http://www.4SeasonsVacations.com)

# Authorization Of Information Release

Applicant will submit an application fee of \$65 (1 Adult) plus \$40 for each additional applicant age 18+ for the purpose of being considered as a tenant. The application fee is non-refundable, whether or not the applicant becomes a tenant in the premises. Applications will not be processed until fee is paid.

Each applicant understands that the agent represents the Owner of the premises.

Each applicant certifies information provided in this application is true and accurate to the best of their knowledge. If any applicant withholds or gives false information, this application is considered void and the owner may terminate the lease agreement.

The Owner of the premises you are applying for carries insurance on the dwelling only. You must acquire renters insurance for your own household goods. Neither the agent nor the owner of the property is responsible for damages to your personal property. Proof of insurance will be required before possession of rental property is granted.

If application(s) is approved, Agent must receive rent, lease processing fee, security deposit and fuel prorations (as applicable), pet fee (as applicable) in certified funds or cash within 24 hours of application approval. Property remains on the market until these monies are received along with the signed lease.

Owner and Agent are pledged by the letter and spirit of the U.S. policy for achievement of equal housing opportunity. We encourage and support affirmative advertising and marketing programs in which there are not barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, elderliness, national origin, sexual orientation, or gender.

## **Megan's Law Disclosure:**

Applicant(s) should exercise whatever due diligence they deem necessary with respect to information on any sex offenders registered under Chapter 23 (19.2-387 et seq.) of Title 19.3. Such information may be obtained by contacting your local police department or the Virginia State Police, Central Criminal Records Exchange, at 804-674-2000 or on the Internet at <http://sex-offender.vsp.virginia.gov.sor/>.

## **Release Of Information:**

I, in connection with this application, authorize all Companies, Credit Agencies, Banks, Persons, Educational Institutions, Law Enforcement Agencies, Military Services and current and former Employers, current & former Landlords to release information, they may have about me to 4 Seasons Vacation Rentals & Sales and their agents, and release them from any liability or responsibility for doing so. I authorize procurement of an investigative consumer report, credit history report and background history report and understand that such a report may contain information about my character and personal reputation and that further information may be made available upon written request within a reasonable period of time. I also understand that a criminal background check will be obtained relevant to this application. I understand this notice will also apply to any further update reports that may be requested.

Applicant's Printed Name: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Date Of Birth: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ (Seal)

Applications submitted on: \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_ (Time) a.m./p.m.

# THANK YOU!

# APPLICATION FOR TENANCY

PLEASE BRING THE COMPLETED APPLICATION TO OUR OFFICE, or  
EMAIL TO: [Reserve4Seasons@gmail.com](mailto:Reserve4Seasons@gmail.com) or FAX TO: 336-246-2701 ~ THANK YOU!

Application is hereby made to lease the premises at \_\_\_\_\_

beginning on the \_\_\_\_ day of \_\_\_\_\_ (month). Lease term requested: \_\_\_\_\_

Pet Fee: \$ \_\_\_\_\_ Monthly Rent: \$ \_\_\_\_\_

## APPLICANT INFORMATION

Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ NCDL# \_\_\_\_\_

Current Address: \_\_\_\_\_

Current Phone #: \_\_\_\_\_ How long at current address: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

If applicable, relationship to co-applicant: \_\_\_\_\_

Rent or  Own Monthly Rent: \$ \_\_\_\_\_ Do you have a lease:  Yes  No

Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Notice Given:  Yes  No

Name of current landlord: \_\_\_\_\_

Landlord Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_

Name of former landlord: \_\_\_\_\_

Former Address: \_\_\_\_\_

Landlord Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_

Reference: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Reference: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you own real estate:  Yes  No If yes, where: \_\_\_\_\_

**In case of emergency, notify:** Name: (not co-applicant) \_\_\_\_\_

Relationship: \_\_\_\_\_ Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

### List all persons who will occupy the rental premises:

| Name  | Relationship | Date of Birth  | SS#   |
|-------|--------------|----------------|-------|
| _____ | _____        | ____/____/____ | _____ |
| _____ | _____        | ____/____/____ | _____ |
| _____ | _____        | ____/____/____ | _____ |
| _____ | _____        | ____/____/____ | _____ |

# EMPLOYMENT INFORMATION

Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Length of Employment: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Salary: \$ \_\_\_\_\_ per \_\_\_\_\_ (week/month/year)

Additional income\* amount \$ \_\_\_\_\_ Source \_\_\_\_\_

*\*Applicant need not disclose alimony, child support or separate maintenance income or its source, unless applicant wishes it to be considered for the purpose of the application for tenancy.*

**If military, complete the following (attach copy of orders/LES):** Active Military  Yes  No

Duty Station: \_\_\_\_\_ Rank/Rate: \_\_\_\_\_

Report Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ End of current enlistment: \_\_\_\_/\_\_\_\_/\_\_\_\_

## CREDIT INFORMATION

Have you been convicted of a felony?  Yes  No

Do you have any judgments and/or collections?  Yes  No

Have you ever filed for Bankruptcy?  Yes  No If yes, provide discharge date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Have you ever been sued or evicted related to a rental unit?  Yes  No

Have you ever been subject to a foreclosure?  Yes  No

Do you have any liens?  Yes  No

Have you ever been sued for bills?  Yes  No

Have you ever broken a lease?  Yes  No

**If you have answered yes to any of the above, please explain in detail:**

Outstanding Debts & Monthly Payment

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Outstanding Debts & Monthly Payment

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

## BANKING & INSURANCE INFORMATION

Bank: \_\_\_\_\_ Account #: \_\_\_\_\_

Bank: \_\_\_\_\_ Account #: \_\_\_\_\_

Address: \_\_\_\_\_

Do you have renters insurance?  Yes  No

Do you have a waterbed?  Yes  No - Waterbeds are NOT permitted.

Do you have any pets?  Yes  No How many? \_\_\_\_\_ Spayed/Neutered?  Yes  No

Breed(s)/Weight(s)/Ages(s) of Pets: \_\_\_\_\_